



Perkins Myths

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Perkins Expenditure Guidance

Administrative Cost

- 5% of your total Perkins dollars
- Activities necessary for proper and efficient performance of eligible agency/recipient.

Allowable	Unallowable
Secretarial/Administrative costs including clerical support staff, supervisors, and directors	Personnel development, supervisory positions, and research activities

Salaries Benefits

Salaries and benefits may be paid to:

- CTE counselor;
- A substitute teacher while the teacher is attending professional development or;
- As a stipend to a teacher serving as a CTSO advisor
- Teacher salary for a new program for a **maximum of three** years

Student Organizations

Perkins permits the use of grant funds to support Career-Technical Student Organizations (CTSO) and related activities if the CTSO is an integral part of a career-technical program.

Allowable Expenditure	Unallowable Expenditure
Supplies or equipment	Individual membership/participation fees
Teacher expenses such as travel, professional dues, and stipends may be paid out of Perkins funds.	Student associated travel costs. Students cannot receive a direct benefit from Perkins.

Supplies/Equipment

Supplies-200.94

- The definition of supplies in existing guidance includes all tangible personal property that fall below the prescribed threshold for equipment.
- Computing devices (<\$5K) are now included as 'supplies'

Equipment-200.33

- Must be ***essential*** to develop the students' occupational skills.
- Equipment is defined as a tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

Time and Effort Documentation



Standards for Documentation of Personnel Expenses

Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed.

These records must be supported by a system of **internal** control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated.

200.400-200.475

Advisory Council

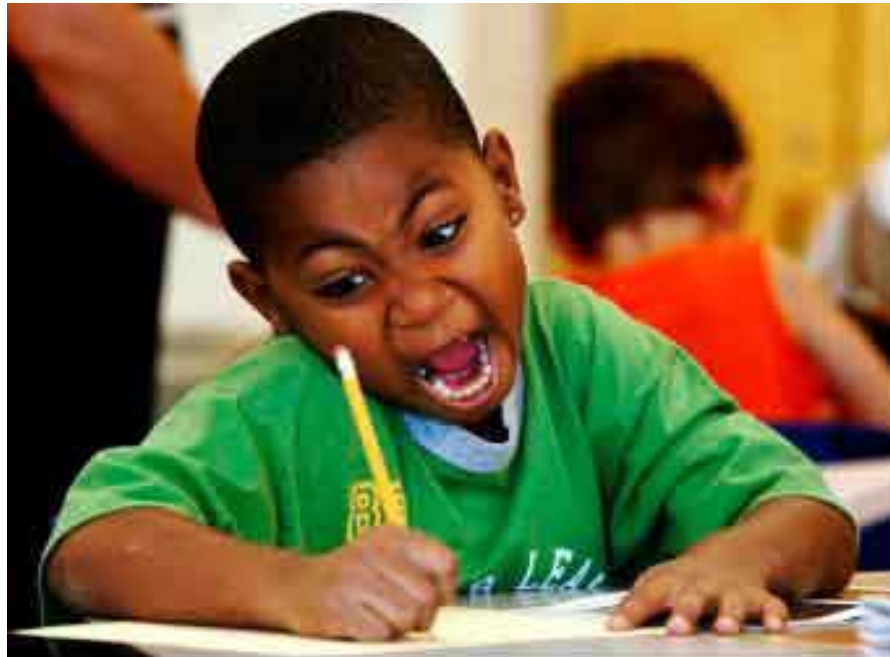


Advisory Council

Designed to increase the participation of business and industry partners in CTE programs.

- One annual meeting
- Agenda, meeting minutes and a sign-in sheet
- Discuss performance, program quality and community needs

The Test!



I HATE TESTS!

Got Gas?

Students in a culinary program at Shell JVSD participate in an apprenticeship at a nearby bakery. The instructor would like to use Perkins resources to pay for gas to transport students to the bakery location.

Is this a permissible use of Perkins funding?

Answer

Not Permissible

- Student can not receive direct benefit from Perkins.
- It is not permissible to use Perkins money to fund student incentives, awards, membership fees, or to pay stipends for student employment. *(200.469 Student Activity Costs)*

Holiday CTE Recruitment

Professor Plum teaches an Early Childhood Program at a compact. It is a popular local tradition to hold a holiday CTE recruitment event with an egg hunt, marshmallow war, and other activities. The superintendent, Miss Scarlet, is unsure about paying for the staff's rabbit ear costumes, the cotton candy machine and the bouncy castle. She asks the treasurer, Colonel Mustard, if this is an allowable expense.

Is this a permissible use of Perkins funding?

Answer

Not Permissible

- Cost of non-instructional activities such as athletic, social or recreational events is not an allowable expense. *(200.438 Entertainment costs)*
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- Costs incurred for materials, supplies, and fabricated parts necessary to carry out a Federal award are allowable.

Land Grab

Wonkaville SD is experiencing a population boom and is in desperate need of a new CTE facility. A wealthy chocolate factory owner has agreed to sell a prime piece of land for a very reasonable cost.

Can the district use Perkins funds to pay for the property?

Answer

Not Permissible

- Capital expenditures for general purpose equipment, buildings, and land are **unallowable**. *(200.439 Equipment and other capital expenditures)*



A Rose By Any Other Name . . .

Wonkaville SD has a brand new CTE facility and they would like to do some landscaping. Can they purchase plants, flowers or trees if it is integrated into the curriculum?

Answer

Not Permissible

- The plants are considered consumable items (i.e. potting soil, ink, paper, welding gases or rods, lumber, nails, etc.)
-
- However, you can purchase these items with “State Funding.”

Guess Who's Coming to Dinner

Megahuge JVSD is very proud of their district and has worked hard to generate support in the community. Their annual stakeholder's meeting regularly sees attendance of over 100 people, who then break out to advisory committee meetings after the stakeholder's meeting has concluded. Megahuge appreciates their effort and provides a modest dinner for all 100 participants. Is this a permissible use of Perkins funding?

Answer

Permissible

- Provided the expense passes the “reasonable” test, funds can be used if the food is integral to the meeting.
-

- Use of state funds is not an allowable expenditure

1,2,3,4 - I Declare a Thumb War

Bruce Wayne is a dynamic IT teacher at Gotham City SD. As a class project, he had the students design and create information and application materials for all CTE programs. The students downloaded everything on thumb drives, which were disseminated to all attendees at the sophomore recruitment event.

Was this an acceptable use of Perkins funding?

Answer

Not Permissible

- Promotional materials such as coffee mugs, pens, rulers, T-shirts, thumb drives, or other items of personal property are not an allowable expenditure under Perkins.

To Pay or Not To Pay

The new director at Megahuge JVSD is stumped.

Which of the following employees can be paid out of Perkins funds?

To Pay or Not To Pay

- Hillary, in a new administrative role where she is in charge of apprenticeships and job placement
- Donald, the auto collision instructor for the last four years
- Bernie, the substitute for Donald when he is at SKILLS competition
- Ted, a guidance counselor
- John, the new instructor starting next year for the new oil and gas program

To Pay or Not To Pay

Role	YES/NO
Hillary , in a new administrative . . .	Yes – Permissive Use of Funds
Donald , the auto collision . . .	No – Exceeded the maximum of three years
Bernie , the substitute . . .	Yes – Permissive Use of Funds
Ted , a guidance counselor . . .	Yes – Permissive Use of Funds
John , the new instructor . . .	Yes – Permissive for up to three years

These Boots were Made for Walking

Donald is getting ready for SKILLS competition.

Which of the following expenses can be paid for with Perkins funds?

Expenditures	YES/NO
Student dues	No
Hotel for the teacher	Yes
A bus to transport students to the event	No
Teacher stipend	Yes
A substitute teacher for Donald	Yes
Food costs for Donald	Yes
Food costs for the student	No
Half the cost of special jackets needed for the competition	No

I'll Keep the Light On

Bruce Wayne from Gotham City SD keeps in touch with his old college roommate, who works at Edison JVSD. His friend tells him that Edison uses Perkins funding to pay the electric and gas bill. Bruce, being a real go-getter, would like to use his Perkins funding to do this as well.

Is what his friend said true?

Answer

Not Permissible

******State funds may be used to pay some utilities if at a JVSD or if separately metered at a comprehensive or compact.***

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